Curriculum Committee Terms of Reference

Name of Committee	**Curriculum Committee**
Membership	**At least three Governors**
Chair of Meetings	**Mrs N Buckley**
Clerking	**Clerk to the Governors**
Meetings	**Meetings will take place once a term prior to the first Full Governors' meeting of that term. The Committee will report back to the Governing Board in the Full Governors' meeting of the term.**
Quorum	**Three Governors**
Voting	**The Chair has the casting vote**

Responsibilities/Powers

Curriculum Planning and Delivery
- To review, monitor and evaluate the curriculum offer ensuring the curriculum is broad and balanced, relevant to the needs of all children, provides continuity and progression and is unique to Westlea
- To recommend for approval to the full Governing Board:-
  - Self-evaluation form – sections relevant to this committee
  - School Strategic Improvement Plan
- To ensure that the National Curriculum is delivered and its assessment procedures are carried out in line with the legal framework
- To develop and review policies identified within the school's policy review programme and in accordance with its delegated powers (e.g. SRE, Curriculum-intent, Implementation, Impact, curriculum policies etc
- To review the policy and provision for collective worship and RE in line with the locally agreed syllabus and make recommendations for change as necessary
- To review the school's provision for Personal, Social, Health & Citizenship Education taking account of LA and Government guidance
- To receive curriculum progress reports from subject leads

- To ensure that policies and procedures are in place to promote spiritual, moral, social and cultural development of children

Assessment and Improvement

- To monitor and evaluate the effectiveness of subject leadership and management
- To monitor and evaluate the impact of quality of teaching on rates of pupil progress and standards of achievement
- To monitor and evaluate rates of progress and standards of achievement by pupils, including any underachieving groups
- To monitor and evaluate the impact of continuing professional development on improving staff performance
- To set priorities for improvement, and monitor and evaluate the impact of improvement plans which relate to the committee's area of operation
- To monitor and evaluate provision for all groups of vulnerable children (e.g. looked after children) and ensure all their needs have been identified and addressed, and to evaluate their progress and achievement
- To regularly review and develop the Assessment Policy, Marking & Feedback Policy and to ensure that the policies are operating effectively
- To consider recommendations from external reviews of the school (e.g. Ofsted or local school improvement advisers), agree actions as a result of reviews and evaluate regularly the implementation of the plan
- To ensure that all children have equal opportunities
- To advise the resources committee on the relative funding priorities necessary to deliver the curriculum
- To monitor assessment and testing arrangements including arrangements for reporting the progress of pupils to their parents; inline with taking into account the national no-levels

Engagement

- To identify and celebrate pupil achievements
- To oversee arrangements for educational visits, and promote extra-curricular/enrichment activities
- To ensure all statutory requirements for reporting and publishing information are met and the school website content is fully compliant and presented in an accessible way

Policies and Procedures

Curriculum – Intent, Implementation, Impact
Individual subjects – Maths, English, Science, Geography, History, French, RE, PSHE, Art, DT, PE, and Computing
Assessment
Marking and Feedback
Monitoring
Curriculum Resources
Planning/Schemes of Work/Topic Webs/Long Term Plans
Extra Curricular
School Self Evaluation (SEF)

Minutes

Minutes to be produces by the Clerk and circulated to members within two weeks of the meeting taking place. They will be confidential to members of the Governing Board.